

Little Flower Union Free School District
Board of Education Regular Meeting
June 21, 2021
District Offices -Virtual – 4:00 p.m.

Charles Drexel, President
Joseph Delgado, Vice-President
Marilyn Adsitt
Frank Caliguiri
Raymond Fell
Corinne Hammons
Grace LoGrande
Bridgette Waite

MEMBERS PRESENT

Nancy Hancock

MEMBERS ABSENT

Harold J. Dean, Superintendent
Robert Scappatore, Principal
Michael Gordon, Asst. Principal/Director of Special Ed.
Kathleen Nolan, District Clerk

ALSO PRESENT

1. President Drexel called the meeting to order at 4:05 p.m. Superintendent Dean led with the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

2. 4:06 p.m. B. Waite moved, R. Fell seconded, carried 8-0 to Enter Executive Session to discuss personnel matters.

EXECUTIVE SESSION

R. Scappatore, M. Gordon, and K. Nolan left meeting.

4:14 p.m. R. Fell moved, M. Adsitt seconded, carried 8-0 to end Executive Session.

R. Scappatore, M. Gordon, and K. Nolan returned to meeting.

3. President Drexel welcomed all.

BOARD PRESIDENT'S
REPORT

4. Superintendent Dean reported on the following items:

SUPERINTENDENT'S
REPORT

- **District News –**

- Response Letter to SED 2021-22. DOB letter to SED regarding approved rates for 2021-22 and SED response requesting additional consideration.
- 2021-22 RAN 1.2 M Key Bank. Closing and related documents for 2021-22 RAN for \$1.2 million through key Bank with a 1.79% interest rate.

- Methodology Basics and 2021-22 Budget Presentation. PowerPoint presentation on methodology and proposed 2021-22 budget.
 - LFUFDS School Reopening Plan 2020-21 revised. Revised reopening plan to reflect change in outdoor mask requirements.
 - ARPA Plan Draft. Draft public plan for ARPA funding application requirement.
 - SILO COVID 19 Impact Report. J. Delgado provided report from independent living organizations regarding analysis of impacts of COVID 19 on students.
 - SCOPE Registration Form 2021. Registration form for annual SCOPE board and Superintendent dinner for August.
- **Regional Updates –**
 - SCCSSA – Supt. Dean confirmed as Secretary for 2021-22.
 - **Statewide Updates –**
 - Letter from NYSDOH. Letter from NYS to CDC and ensuring changes in guidance to gatherings, graduations, and health protocols.
 - CSM APPR Chapter Amendment. Guercio provided guidance and interpretation of changes to APPR and related as a result of COVID 19 impacts.

PRINCIPAL'S

5. R. Scappatore talked about the Prom and the amazing time had by all attendees. Students were dressed in their finest, pics were taken which were shared with the staff. 70 students qualified and attended the PBIS field day this past month. **REPORT**

6. M. Gordon provided a report on current intake status. 55 packets received with 8 students enrolled. Current enrollment is at 127 students, with 122.25 billable FTE's. May began 4-8 grade Science testing. Ms. Letizia is coordinating the Summer School program, July 6th start with expected starting enrollment of 109 students. **DIRECTOR'S REPORT**

7. C. Hammons moved, G. LoGrande seconded, carried 8-0 to approve the consent agenda **CONSENT AGENDA**

- 7.1 C. Hammons moved, G. LoGrande seconded, carried 8-0 to approve minutes of the Regular Meeting of Monday May 17, 2021. **Minutes**

7.2

Financials

- b.1 C. Hammons moved, G. LoGrande seconded, carried 8-0 to accept the Treasurer's Report for the month of May 2021.

Treasurer's Report

- b.2 The Board President acknowledged receipt of the schedule of bills for the month of:

Schedule of Bills

May 2021: WN-43, WN-44, WN-45

- b.3 The Board President acknowledged receipt of the Trial Balance Report for the month of May 2021.

Trial Balance Report

- b.4 The Board President acknowledged receipt of the Budget Status Report for the month of May 2021.

Budget Status Report

- b.5 The Board President acknowledged receipt of the Revenue Status Report for the month of May 2021.

Revenue Status Report

- b.6 The Board President acknowledged receipt of the Accounts Receivable Report for the month as of 05/31/21.

Accounts Receivable Report

- b.7 C. Hammons moved, G. LoGrande seconded, carried 8-0 to accept the Claims Audit Report for the month of May 2021.

Claims Audit Report

- b.8 The Board President acknowledged receipt of the Enrollment Projection for May 2021.

Enrollment Projections

- 7.3 C. Hammons moved, G. LoGrande seconded, carried 8-0 to accept the following recommendations of the committee:

CSE
Recommendations

#10295 #112092265 #100596 #305230

- 7.4 C. Hammons moved, G. LoGrande seconded, carried 8-0 to approve the following personnel items:

PERSONNEL

- a. Abolish one Guidance Counselor position, 0.6 FTE, effective September 1, 2021.
Establish one Guidance counselor position, 1.0 FTE, effective September 1, 2021.

Staffing Positions

Abolish one School Social Worker position, 0.6 FTE, effective September 1, 2021.

Establish one School Social Worker position, 1.0 FTE, effective September 1, 2021.

Abolish one Family & Consumer Science Teacher position, 0.6 FTE, effective September 1, 2021.

Establish one Family & Consumer Science Teacher position, 0.8 FTE, effective September 1, 2021.

Abolish one Health/Physical Education Teacher position, 0.8 FTE, effective September 1, 2021.

Establish one Health/Physical Education Teacher position, 0.9 FTE, effective September 1, 2021.

Abolish one Speech Teacher position, 1.0 FTE, effective September 1, 2021.

Establish one Speech Teacher position, 0.8 FTE, effective September 1, 2021.

- b. Roger Foster, School Social Worker, will change from 0.6 to 1.0 FTE, effective September 1, 2021. Change of Status

Derek Kendall, Teacher, Health/Physical Education, will change from 0.8 to 0.9 FTE, effective September 1, 2021.

Karen Hagerman, Teacher, Family & Consumer Science, will change from 0.6 to 0.8 FTE, effective September 1, 2021.

Michelle Letizia, Guidance Counselor, will change from 0.6 to 1.0 FTE, effective September 1, 2021.

Lauren Seiden, Speech Teacher, will change from 1.0 to 0.8 FTE, effective September 1, 2021.

- c. Scott Lambeck, Maintenance Mechanic I, effective May 31, 2021, deceased. Employees Leaving District F/T Permanent
- d. Richard Scappatore, Maintenance Mechanic I, effective July 1, 2021, annual salary \$40,000, benefits per Non-Unit Staff Agreement. Employees Entering District F/T Permanent

- | | |
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| e. Margaret Jongebloed, 1:1 Individual Aide, effective May 27, 2021. Resigned for other employment. | Employees Leaving District P/Temporary |
| f. <u>Individual Aide \$15.50/per hr:</u>
Samantha Bonella | Employees Entering District P/Temporary |
| g. C. Hammons moved, G. LoGrande seconded, carried 8-0 to approve the following emergency appointments and stipends for the period of May 1 through June 30, 2021 as part of the business office restructuring plan: | Restructuring Appointments |

Retroactively increase the daily stipend of Kathleen Nolan from \$60 to \$80 based on additional duties commensurate with description from Superintendent.

8.	NEW BUSINESS
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| 8.1 | J. Delgado moved, M. Adsitt seconded, carried 8-0 to approve the 2021-22 proposed Board Calendar. | 2021-22 Board Calendar |
| 8.2 | J. Delgado moved, M. Adsitt seconded, carried 8-0 to adopt the Proposed 2021-22 Budget in the amount of \$8,329,930. | 2021-22 Budget |

9.	BOARD POLICIES
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|-----|---|--------------------------------|
| 9.1 | F. Caliguiri moved, B. Waite seconded, carried 8-0 to approve the following written policy for a "first reading": | Board Policies – First Reading |
| | #5640 Smoking, Tobacco, and Cannabis (Marijuana) Use | |

10.	BOARD FORUM
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- Vice President Delgado congratulated Administration and Agency for the success of Prom and Field Day events. Happy to see the attention to FTE's and the rising numbers.
- Member LoGrande privileged to serve on the board and pleased with success of the Prom.
- Member Waite commented on afterschool programs and how they support the students both academically and recreationally. Congrats to Supt. Dean for a successful school year.
- Member Fell commented on the continued success of Supt. Dean and the school. Looking forward to in-person meetings starting again.

- Member Adsitt looking forward to attending in-person meetings again. Collaboration between both Agency and School created such a successful prom.
- Member Caliguiri commented on his first year as a board member and the growth/success he has witnessed.
- Member Hammons is privileged to serve on the Board and the success of the prom. Each attendee well deserved such an event.
- President Drexel appreciative of Supt. Dean, staff, and Board member for their dedication and participation. Their input is invaluable.

10. At 6:01 p.m., G. LoGrande moved, M. Adistt seconded,
carried 6-0 to adjourn.

ADJOURNMENT

Respectfully submitted,



Kathleen A. Nolan
District Clerk

Approved: _____

July 13, 2021